

**San Diego Unified School District**

**2011-12 Principal Certification of Instructional Materials Sufficiency – Gr. K-6**

**Attachment B: Grades K-6**

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**Principal’s Name:** Click here to enter text. **School:** Click here to enter text.

* Sufficient instructional materials means each pupil, including English Learners, must have a district-adopted textbook or instructional materials, or both, in core subject areas to use in class and to take home. Core subject areas include English language arts, mathematics, history/social science and science for elementary, plus health and world language for secondary schools. Access to two sets of instructional materials is not required.
* Additional components such as teacher’s editions and ancillary materials are ***not*** mandated for sufficiency.
* To assist in the certification process of instructional materials sufficiency, a list of instructional materials/textbooks has been provided to use as a reference.
* Please print or type all responses.
* Please certify as follows (use additional pages if necessary):
	1. **English Language Arts**

**On September 16, 2011, our school had a sufficient number of instructional materials/components** (Houghton Mifflin *A Legacy of Literacy* / Spanish or English series / Kindergarten receives Teacher Resource Materials only) **for** **each student Grades K-5 and** (Houghton Mifflin *A Legacy of Literacy* or *Prentice Hall Literature*) **for each student Grade 6 for the 2011-2012 school year.**

[ ] **Yes** [ ]  **No** (If no, provide necessary information below)

|  |  |  |  |
| --- | --- | --- | --- |
| Title of Book(s)  | Grade Level | Amount needed to become Sufficient | Please explain action taken by Principal to remedy insufficiency (i.e., books ordered, books transferred, or other). |
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1. **Mathematics**

**On September 16, 2011, our school had a sufficient number of instructional materials/components** (Pearson Scott Foresman enVision Math / Spanish or English) **for each student Grades K-5 and** (Prentice Hall Mathematics 6th) **for each student Grade 6 the 2011-2012 school year.**

[ ] **Yes** [ ]  **No** (If no, provide necessary information below)

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| Title of Book(s)  | Grade Level | Additional# needed to meet Sufficiency | Please explain action taken by Principal to remedy insufficiency (i.e., books ordered, books transferred, or other). |
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1. **Science**

**On September 16, 2011, our school had a sufficient number of instructional materials/components** (Delta Education – FOSS) **for each grade level (Grades K-5) and** (Prentice Hall *CA Focus on Earth Science*) **for each student Grade 6 for the 2011-2012 school year.**

[ ] **Yes** [ ]  **No** (If no, provide necessary information below)

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| Title of Book(s)  | Grade Level | Amountneeded to become Sufficienct | Please explain action taken by Principal to remedy insufficiency (i.e., books ordered, books transferred, or other). |
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1. **History/Social Science**

**On September 16, 2011, our school had a sufficient number of instructional materials/components** (Harcourt School Publisher *California Reflections Series* / Spanish or English / Kindergarten receives Teacher Resource Materials only) **for each student Grades K-5 and** (Holt *California* *Social Studies: World History, Ancient Civilizations*) **for each student Grade 6 for the 2011-2012 school year.**

[ ] **Yes** [ ]  **No** (If no, provide necessary information below)

|  |  |  |  |
| --- | --- | --- | --- |
| Title of Book(s)  | Grade Level | Amount needed to become Sufficient | Please explain action taken by Principal to remedy insufficiency (i.e., books ordered, books transferred, or other). |
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* Please verify the information you are submitting by checking the box below. This also indicates you understand it is the school’s responsibility to maintain instructional materials sufficiency. If you have questions or need assistance, please contact the Instructional Materials Office at 858-496-8466.

**Principal’s Verification:** By checking this box, I verify the information provided is accurate. [ ]

**Date:** Click here to enter text.

*Please return a completed copy to the Instructional Materials Office by email to* *instmatlmail@sandi.net*

*Or fax to*

***619 / 542-5796***

 *no later than Friday, September 23, 2011*

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